

Public Housing and Community Development
701 NW 1st Court
16th Floor
Miami FL 33136



MIAMI-DADE COUNTY, FLORIDA
REQUEST FOR PRICE QUOTATION (RPQ)
Contract No: MCC 7360 Plan - CICC 7360-0/08
RPQ No: 176108

INVITATION TO BID

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to FRANCISCO TRUJILLO at 701 NW 1 CT no later than 9/6/2016 at 10:00 AM. If you have any questions, contact Francisco Trujillo at 786-469-4125.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

RPQ DETAILED BREAKDOWN

Bid Due Date:	9/6/2016	Time Due:	10:00 AM	Submitted Via:	Sealed Envelopes	SBE-Con. Level:	N/A	
Estimated Value:	\$125,000 (excluding Contingencies and Dedicated Allowances)							
Project Name:	LIGHTING/STRUCTURAL REPAIRS - ANNIE COLEMAN GARDENS 5-14							
Project Location:	SCATTERED SITES							
License Requirements:	Primary:	General Building Contractor						
	Sub:	Structural; Concrete Forming / Placing						
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work). This project is for the improvements to the lighting in multiple parking lot locations and structural repairs to exterior stairs to meet the 40 year recertification for Annie Coleman Developments.</p> <p>The Contractor shall be responsible for all job tasks associated with the successful repair of the stated scope of work, as required and approved by an authorized MDPHCD representative. Tasks, clean-up, and removal of all items not specifically mentioned in the scope, but which are obviously required for an operable/functional system shall be included without additional cost to MDPHCD. The Contractor shall arrange for his/her own storage facility (if needed). The Contractor shall leave the site free and clear of all debris. The Contractor is responsible for providing all materials, labor, equipment, and permits/inspection fees (when necessary) for the total completion of this work. All work shall be performed in the best standards of workmanship and shall be in accordance with Florida Building Code, all national, state, county, and municipal codes, rules, guidelines, regulations and departments having jurisdiction.</p>							
Document Pickup:	Contact:	FRANCISCO TRUJILLO	Phone No:	786-469-4125	Date:	8/4/2016		
	Location:	701 NW 1 CT 16TH FLOOR						
Pre-Bid Meeting::	Required:	YES	Mandatory:	No	Date:	8/18/2016	Time:	10:00 AM
	Location:	2230 NW 50 ST						
Site Meeting:	Required:	YES	Mandatory:	No	Date:	8/18/2016	Time:	10:00 AM
	Location:	2230 NW 50 ST						
Bid shall be submitted to:	Contact:	FRANCISCO TRUJILLO						
	Email:	ftrujil@miami dade.gov						
Type of Contract:	Multiple Trade			Method of Award:	Lowest Responsible Bidder			
Method of Payment:	Scheduled Monthly Payments			Insurance Required:	YES			
Additional Insurance Required:	NO			If Yes - Minimum Coverage:				
Performance & Payment Bond Required:	YES			Bid Bond Required:	YES			
Prevailing Wage Rate Required:	Davis Bacon wages	Davis Bacon:	YES	AIPP:	NO	Amount:		
SBE-Con. Requirements:	NO	Percentage:	0.00%	SBD Subcontractor Forms Required:	NO			
DBE Requirements:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO			
CWP Requirements:	NO	Percentage:	0.00%					
SBE-G/S Requirements	NO	Percentage:	0.00%					

Liquidated Damages:	YES	\$\$ Per Day:	\$100.00	
Trade Set-a-side:	NO	If Yes, Trade =		
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.				
Design Drawing Included:	YES	Shop Drawing Included:	NO	Specifications Included: YES
Anticipated Start Date:	12/1/2016		Calendar Days for Project Completion:	180
Comments:	<p>MIAMI DADE COUNTY PUBLIC HOUSING AND COMMUNITY DEVELOPMENT 701 NW 1st Ct. 16th Floor MIAMI, FL 33136</p> <p>RPQ 176108</p> <p>REQUEST FOR PRICE QUOTATION INVITATION TO BID UNDER MCC 7360 PLAN</p> <p>SEALED BIDS for the project designated below will be received for and on behalf of MIAMI-DADE COUNTY, BY PUBLIC HOUSING AND COMMUNITY DEVELOPMENT, ADMINISTRATIVE SERVICES DIVISION, 701 NW 1ST COURT, 16TH FLOOR, FRONT DESK, MIAMI, FLORIDA, 33136 UNTIL 10:00 A.M. Local time, Tuesday September 6, 2016 where they will be publicly opened and read aloud.</p> <p>Project Name: Annie Coleman</p> <p>Development Address: Scattered Sites</p> <p>Development No.: FLA 5-14</p> <p>General Description of the Work (Project): Improvements to parking lots lighting and structural repairs to exterior stairs.</p> <p>Approximate Construction Budget for this project is: \$125,000.00_____ (this amount excludes Owner's Contingency and Owner's Allowances, which will be added by Owner for Contract Award).</p> <p>Whenever approximate construction budgets and/or cost estimates or the like are included within the Contract Documents or noted elsewhere, it shall be understood that these are for Owners use for determining preliminary funding and are not to be relied upon by bidders in determining their bid. Bidders shall not rely on any information concerning estimates, budgets, applications, and/or the like from PHCD, it's consultants or any other parties, and shall make their own independent evaluation and perform detailed quantity take-offs, etc. to determine that the cost of the work submitted with its bid is in full compliance with the Contract Documents.</p> <p>Equal Bids: 1) When a contract receives two or more responsive and responsible low bids, equal in all aspects, the award shall be decided by drawing lots. 2) In the event that two separate contracts, having identical scope of work, have two responsive and responsible low bids each, the tie break shall be resolved by awarding a contract to each company. Contracts will be assigned to companies by drawing lots. 3) Similar circumstances involving more than two companies; awards shall be decided by drawing lots.</p> <p>Bidder's License Requirements: Bidders must hold at the time of bid submission (and maintain same throughout duration of the contract) a current valid license. See Sec. 2.12, MCC 7360 PLAN as checked below:</p> <p>0 Certificate of General Building issued by the State of Florida Construction Industry Licensing Board or the Miami-Dade County Construction Trades Qualifying Board, or have a State of Florida Certified General Contractor's License.</p> <p>0 The following trade license: __Contractor Electrical license__</p> <p>Bids/Proposals received after 10:00 A.M. will not be opened or considered. The responsibility for submitting a Bid (Proposal response to RPQ) to the Public Housing and Community Development before the stated time and date is solely and strictly the responsibility of the bidder. Public Housing and Community Development is not responsible for delays caused by any mail, package or courier service, including the U.S. Mail, or caused by any other occurrence.</p>			

Section 3:

This is a Section 3 covered activity. Section 3 requires that job training and employment opportunities be directed to low- and very-low income persons and contracting opportunities be directed to businesses that are owned by, or that substantially employ, low- or very-low income persons. FAILURE TO PROVIDE SECTION 3 DOCUMENTS ON OR BEFORE PHCD REQUESTED DUE DATES MAY RENDER BID NON-RESPONSIVE.

Cone of Silence:

Miami-Dade County's "Cone of Silence", Ordinance 98-106 (Section 2-11.1(t) of the Code) approved by the Board of County Commissioners as of July 21, 1998, and amended Jan. 29, 2002, is adopted herein. This ordinance specifically prohibits communication in regard to this bid solicitation with County staff except by written means with copy filed with the Clerk of the Board. Certain exceptions are made such as oral communications during pre-bid conferences and communications with those persons defined in the ordinance regarding matters of process or procedure already contained in the solicitation document. PHCD staff and bidders may communicate orally while a bid is in progress and prior to award of bid to clarify Section 3 definitions, requirements and business preference procedures, pursuant the Miami-Dade Commission on Ethics ruling on March 10, 2004. Under MCC 7360 PLAN, the "Cone of Silence" takes effect upon advertisement for bids and terminates when recommendation for Award is made by Public Housing and Community Development. The ordinance is attached in Section 00999-3. (Note that Section 3 coordinator is not in Cone of Silence).

Contractor Registration and Award:

Any contractor not on the Internal Services Department's (ISD) list, but interested in bidding and being awarded work for PHCD, must be registered and approved by ISD in order to be able to receive an award. To register Contractors must contact ISD, Vendor Services Section - MCC 7040/7360, 111 N.W. 1st Street, 13th Floor, Miami, FL 33128 or (305) 375-5289.

Notwithstanding the above, it is highly recommended that contractor be registered before the date of the bid opening.

Subcontractors – Race, Gender and Ethnic Makeup of Owners and Employees:

Pursuant to Sections 2-8.1, 2-8.8 and 10.34 of the County Code (as amended by Ordinance No. 11-90), for all contracts which involve the expenditure of one hundred thousand dollars (\$100,000) or more, the entity contracting with the County must report to the County the race, gender and ethnic origin of the owners and employees of its first tier subcontractors using the Subcontractor/Supplier Listing form. In the event that the successful bidder demonstrates to the County prior to award that the race, gender and ethnic information is not reasonably available at that time, the successful bidder shall be obligated by contract to exercise diligent efforts to obtain that information and to provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract (Refer to Document 00999-3, item #3).

Bid Guarantee:

Bid Guarantee shall accompany each bid in excess of \$25,000 in the amount of 5% of Base Bid, in accordance with Instructions to Bidders. The bid guarantee may be a certified check, bank draft, U.S. Government Bonds at par value, or a bid bond secured by a surety company acceptable to U.S. Government and authorized to do business in the state where the work is to be performed.

Performance and Payment Bond:

A 100% Performance and Payment Bond is required if: the total Bid, including owner's contingency (10% of Base Bid) and PHCD allowances (if applicable) exceeds \$100,000.00.

Bid Documents:

Obtain Bid Documents from PHCD, Facilities & Development Division, 701 NW 1ST Court 16th Floor Miami, Florida 33136 as of Amount: \$25.00 (non-refundable) per Bid Document Set. Contractors shall provide separate money orders or cashier's checks per contracts. Only Money Orders or Cashier's Checks payable to Public Housing and Community Development will be accepted to acquire bid documents.

Pre-Bid Meeting:

A pre-bid meeting will be held at 2230 NW 50 ST. at 10:00 AM on August 18, 2016.

Waivers and rejection of bids:

The County, at its sole and absolute discretion, reserves the right to waive any informalities or irregularities in any bid, or to reject any or all bids.

IF YOU HAVE ANY QUESTIONS,
CONTACT PHCD - PROJECT MANAGER
E-mail ftujil@miamidade.gov
FOR SECTION 3 RELATED QUESTIONS
PLEASE CONTACT SECTION 3 COORDINATOR
Jorge Rendon Phone: (786) 469-2155 E-mail: section3@miamidade.gov
PHCD Procurement Contact : Colleen Johnson PH: 786-469-4166 Fax: 786-469-4151

DISCLOSURE:

- To participate in this MCC RPQ, vendors that have not registered under the new registration process that became effective in July 2008 will be required to submit a new Vendors Registration Package prior to receiving a new contract award.
- Pursuant to section 10-33.02 of the Code of Miami-Dade County, Florida, "a contractor who fails to meet an established SBE-Construction goal shall submit a SBE-Construction Make-up Plan for approval of the Small Business Development Division Director. A Make-up Plan and a corresponding Schedule of Intent Affidavit must be submitted as part of any bid or proposal submitted for future contracts at the time of bid or proposal submittal." **Failure to include the required Schedule of Intent Affidavit with this bid shall result in the submittal being deemed nonresponsive.**
- In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.
- Unless otherwise stipulated in this Invitation to Bid or in the Project's Solicitation Documents, the minimum insurance requirements are: Worker's Compensation Insurance as required by Florida Statute 440, Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage**, Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. Certificate holder must be shown as Miami Dade County, 111 NW 1st Street, Suite 2340, Miami, FL 33128, with a 30 day cancellation notification requirement. Proof of additional Insurance may be required for certain jobs